

# Chandernagore Municipal Corporation

Barabazar, Marrie Park, P.O. Chandernagore

Dist: Hooghly

*Notice Inviting e-Tender- 2<sup>nd</sup> Call*

Notice Inviting e- Tender No.: WBMA/CMC/ COMMISSIONER/PWD/NIT-01(e)/2024-25,

Dated: 07/06/2024

Memo No. 3133/PWD/TENDER/24-25/01

Dated: 07/06/2024

Commissioner, Chandernagore Municipal Corporation invites e-tender for the work detailed in the table below: (Submission of Bid through online)

**Name of Scheme:** Development of Municipal Areas.

**List of Scheme:**

Sl. No.	Name of the work (1)	Estimated Amount (Rs.) (2)	Earnest Money (Rs.) (3)	Price of Tender Documents (Rs.) (4)	Period of Completion (5)	Name of the Concerned Officer (6)	Fund (7)	Eligibility of Contractor (8)
01.	Construction of new drain with cover slab at Chandernagore Sri Aurobindo Vidyamandir near Chandernagore Police Station in ward no- 12 under CMC.	499659.00	9993.00	750 .00	30 Days from the date of Received work Order.	Commissioner, Chandernagore Municipal Corporation	School Dev. Fund.	i) Intending tenderers should produce credentials of a similar nature of completed work of the minimum value of 30% of the estimated amount put to tender during 5(five) years prior to the date of issue of the tender notice; or ii) Intending tenderers should produce credentials of 2(two) similar nature of completed work, each of the minimum value of 25% of the estimated amount put to tender during 5(five) years prior to the date of issue of the tender notice or, iii) Intending tenderers should produce credentials of one single running work of similar nature which has been completed to the extent of 75% or more and value of which is not less than the desired value at i) above; In case of running works, only those tenderers who will submit the certificate of satisfactory running work from the concerned executive Engineer, or equivalent competent authority will be eligible for the tender. In the required certificate it should be clearly stated that the work is in progress satisfactorily and also that no penal action has been initiated against the executed agency, i.e, the tender. Should possess valid PAN NO. , Trade License Valid 15-digit GSTIN Number 2017 & Professional Tax Clearance Certificate. c) Last 3 (three) years Audited Balance Sheet, Profit Loss Account and IT Return along with Auditor's report .b) Intending Contractors / Tenderers must be financially sound and have their machineries Required for The job.
02.	Model CWSN Toilet in School under Hooghly District. (Krishna Bhabini Nari Siksha Mandir).	167300.00	3346.00	750 .00	30 Days from the date of Received work Order.		P.B.S.S.M	

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1) In the event of e-filling, intending bidder may download the tender documents from the website <http://wbtenders.gov.in> directly with the help of Digital Signature Certificate.

2) Both **Technical Bid** and **Financial Bid** are to be submitted concurrently duly digitally signed in the website <http://wbtenders.gov.in>

3) The **FINANCIAL OFFER** of the prospective tenderer will be considered only if the **TECHNICAL BID** of the tenderer is found

Qualified by the 'Tender Evaluation Committee' formed by the authority of "Commissioner, Chandernagore Municipal Corporation". The

Decision of the 'Tender Evaluation Committee' of Chandernagore Municipal Corporation will be final and absolute in this respect. The

List of Qualified Bidders will be displayed in the website.

4) Eligibility criteria and product specification for participation in the tender -

(1) As per NIT detail table (Sl. No. - 8) above

Income Tax Acknowledgement Receipt for the latest Assessment year, P.T. Deposit Challan for the latest Financial year, Pan Card, Valid 15-digit GSTIN Number under GST Act 2017 are to be accompanied with the Technical Bid Documents.

*[Non-statutory documents]*

The prospective bidders or any of their constituent partners shall neither have abandoned any work nor any of their contracts Have been rescinded during the last 5 (five) years. Such abandonment or rescission will be considered as disqualification Towards eligibility. (A declaration in this respect has to be furnished by the prospective bidders without which the Technical Bid shall be treated as non-responsive.)

In case of Proprietorship, Partnership Firms and Company, Authenticated Balance Sheet and Profit & Loss Account in favour of Applicants are to be furnished. No other name along with applicant's name in such enclosure will be entertained.

*[Non-statutory documents]*

Registered Partnership Deed for Partnership Firm only along with Power of Attorney is to be submitted. The company shall furnish the Article of Association and Memorandum.

*[Non-statutory documents]*

**Joint Ventures will not be allowed.**

A prospective bidder shall be allowed to participate in a particular job either in the capacity of individual or as a partner of a firm. If found to have applied severally in a single job, all his applications will be rejected for that job without assigning any reason thereof.

The executing agency may not get a running payment unless the gross amount of running bill is 30% of the tendered amount whichever less is. Provisions in Clause(s) 7, 8 & 9 contained in Terms and Conditions of Chandernagore Municipal Corporation so far as they relate to quantum and frequency of payment is to be treated as superseded.

Adjustment of price in respect of construction materials shall not be applicable. The bidders shall quote their rate accordingly.

**No mobilization advance and secured advance will be allowed.**

Agencies shall have to arrange land for erection of Plant & Machineries, storing of materials, labour shed, laboratory etc. at their own cost and responsibility.

All materials required for the proposed work shall be of specified grade conformity with relevant code of practice (latest revision) accordingly and shall be procured and supplied by the agency at their own cost including all taxes. If required by the Engineer-in-Charge, further testing from any Government approved Testing Laboratory shall have to be conducted by the agency at their own cost.

Constructional Labour Welfare CESS @ 1% (one percent) of cost of construction will be deducted from every Bill of the selected agency. There shall be no provision of Arbitration.

Bid shall remain valid for a period not less than 120 (*one hundred twenty*) days from the last date of submission of Financial Bid / Sealed Bid. If the bidder withdraws the bid during the validity period of bid, the earnest money as deposited will be forfeited Forthwith without assigning any reason thereof.

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5) Date and Time Schedule:

Sl. No.	Particulars	Date & Time
01	Date of uploading of N.I.T. & other Documents (online) (Publishing Date)	07.06.2024 From 18.00HR
02	Documents download/sell start date (Online)	07.06.2024 from 18.30HR
03	Pre-bid meeting to be held at Office of the Commissioner, Chandernagore Municipal Corporation	10.06.2024 at 15.00 HR
04	Bid submission start date (On line)	07.06.2024 from 18.30 HR
05	Bid Submission closing date (On line)	15.06.2024 up to 18.00 HR
06	Bid opening date for Technical Proposals (Online)	18.06.2024 at 11.00 HR
07	Date of uploading list for Technically Qualified Bidder(online)	TO BE NOTIFIED LATER
08	Date for opening of Financial Proposal (Online)	TO BE NOTIFIED LATER

6) No. 5784-PW/L&A/2M-175/2017

Dated: 12.09.2017

NOTIFICATION

WHEREAS it is deemed expedient to do so;

NOW, THEREFORE, the Governor is pleased to make partial modification in the West Bengal Form No. : 2911/2911(i)/2911(ii)(hereinafter referred to as Printed Tender Form), in cancellation of earlier notification no. 177- CRC/2M-57/2008 dated 12/07/2012, in the manner mentioned here under:-

(1) Clause 17 of CONDITIONS OF CONTRACT of the Printed Tender Form shall be substituted by the following: -

'Clause 17 - If the contractor or his workmen or servants or authorized representatives shall break, deface, injure, or destroy any part of building, in which they may be working, or any building, road, road-curbs, fence, enclosure, water pipes, cables, drains, electric or telephone posts or wires, trees, grass or grassland or cultivated ground contiguous to the premises, on which the work or any part of it is being executed, or if any damage shall happen to the work from any cause whatsoever or any imperfection become apparent in it at any time whether during its execution or within a period of three months or one year or three years or five years, as the case may be (depending upon the nature of the work as described in the explanation appended hereto) hereinafter referred to as the Defect Liability Period, from the actual date of completion of work as per completion certificate issued by the Engineer-in-Charge, the contractor shall make the same good at his own expense, or in default, the Engineer-in-Charge may cause the same to be made good by other workmen and deduct the expense (of which the certificate of the Engineer-in-Charge shall be final and binding on all concerned) from any sums, whether under this contract or otherwise, that may be then, or at any time thereafter become due to the contractor from the Government or from his security deposit, either full, or of a sufficient portion thereof and if the cost, in the opinion of the Engineer-in-Charge (which opinion shall be final and conclusive against the contractor), of making such damage or imperfection good shall exceed the amount of such security deposit and/or such sums, it shall be lawful for the Government to recover the excess cost from the contractor in accordance with the procedure prescribed by any law for the time being in force.

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Provided further that the Engineer-in-Charge shall pass the "Final Bill" and certify thereon, within a period of thirty days with effect from the date of submission of the final bill in acceptable form by the contractor, the amount payable to the contractor under this contract and shall also issue a separate completion certificate mentioning the actual date of completion of the work to the contractor within the said period of thirty days. The certificate of the Engineer-in-Charge whether in respect of the amount payable to the contractor against the "Final Bill" or in respect of completion of work shall be final and conclusive against the contractor. However, the security deposit of the work held with the Government under the provision of clause 1 hereof shall be refundable to the contractor in the manner provided here under:-

(a) For work with three months Defect Liability Period:

- (i) Full security deposit shall be refunded to the contractor on expiry of three months from the actual date of completion of the work.

(b) For work with one year Defect Liability Period:

- (i) Full security deposit shall be refunded to the contractor on expiry of one year from the actual date of completion of the work.

(c) For work with three years Defect Liability Period:

- i) 30% of the security deposit shall be refunded to the contractor on expiry of two years from the actual date of completion of the work;
- ii) The balance 70% of the security deposit shall be refunded to the contractor on expiry of three years from the actual date of completion of the work;

(d) For work with five years Defect Liability Period:

- i) No security deposit shall be refunded to the contractor for 1<sup>st</sup> 3 years from the actual date of completion of the work;
- ii) 30% of the security deposit shall be refunded to the contractor on expiry of four years from the actual date of completion of the work;
- iii) The balance 70% of the security deposit shall be refunded to the contractor on expiry of five years from the actual date of completion of the work;

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Explanation :

The word 'work' means and includes road work, bridge work, building work, sanitary and plumbing work, electrical work and/or any other work contemplated within the scope and ambit of this contract. For

- (i) The work of patch repair or patch maintenance in nature or a combination thereof, the Defect Liability Period of the work shall be three months from the actual date of completion of the work.
- (ii) Thorough Bituminous Surfacing work with bituminous thickness less than 40 mm, Repair & Rehabilitation of any road / bridge / culvert / building / Sanitary & Plumbing work, the Defect Liability Period of the work shall be one year from the actual date of completion of the work;
- (iii) Extension of building / bridge / culvert, Construction of new flexible pavement up to bituminous level which has been designed for a period of 3 years or more, Widening and strengthening of flexible pavement designed for a period of 3 years or more, Improvement of riding quality/ Strengthening of flexible pavement designed for a period of 3 years or more; Providing only mastic asphalt layer over existing bituminous surface without providing bituminous profile corrective course / bituminous base course, the Defect Liability Period of the work shall be three years from the actual date of completion of the work;
- (iv) Construction of new building / new bridge / new culvert, Reconstruction of building / bridge / culvert including construction of approach roads for bridge / culvert, Construction of rigid pavement, Reconstruction of rigid pavement, Construction of new flexible pavement covered by mastic work which has been designed for a period of 5 years or more, Widening and strengthening of flexible pavement covered by mastic work which has been designed for a period of 5 years or more, Improvement of riding quality / Strengthening of flexible pavement covered by mastic work which has been designed for a period of 5 years or more, the Defect Liability Period of the work shall be five years from the actual date of completion of the work;

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(2) The following paragraph shall be added to the Interpretation Clause of CONDITIONS of CONTRACT:-

“The word 'Government' means the Government of the State of West Bengal in Public Works Department.”

This bears concurrence of Group-T of Finance (Audit) Department vide their U.O. No.417 Dated 22.08.2017:

This notification will take immediate effect.

7) Site of work and necessary drawings may be handed over to the agency phase wise. No claim in this regards will be entertained.

**8) Earnest Money 2% of the estimated amount put to tender. It is to be submitted online  
Tender fee, which is non-refundable, is to be submitted online**

9) The Bidder, at his own responsibility and risk is encouraged to visit and examine the site of works and its surroundings and obtain all information that may be necessary for preparing the Bid and entering into a contract for the work as mentioned in the Notice Inviting Tender, before submitting offer with full satisfaction, the cost of visiting the site shall be at his own expense.

10) The intending Bidders shall clearly understand that whatever may be the outcome of the present invitation of Bids, no cost of Bidding shall be reimbursable by the Department. The tender accepting authority of Chandernagore Municipal Corporation reserves the right to accept or reject any offer without assigning any reason whatsoever and is not liable for any cost that might have been incurred by any Tenderer at the stage of Bidding.

11) **Refund of EMD:** - The Earnest Money of all the **unsuccessful Tenderers** deposited in favour of “Chandernagore Municipal Corporation” payable at Chandernagore will be refunded online.

12) Prospective applicants are advised to note carefully the minimum qualification criteria as mentioned in ‘**Instructions to Bidders**’ stated in Section – ‘A’ before tendering the bids.

**13) Conditional/ Incomplete tender will not be accepted under any circumstances.**

**14) The intending Tenderers are required to quote the rate *online*.**

**14a) In pursuance order of the Finance Department, GoWB vide no- 4608-F(Y) dated 18.07.2018, the bidder shall be liable for submission of Bank Guarantee to the tune of 10% of the tendered amount in addition to the normal Security deposit of 10% in the event of the submitted financial bid being more or equal to 20% less.**

The subsequent issuance of Work order shall be processed after submission of the Bank Guarantee, which shall be valid till the date of completion of contract and shall be subsequently refunded successful completion of the execution.

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15) Contractor shall have to comply with the provisions of (a) the contract labour (Regulation Abolition) Act. 1970 (b) Apprentice Act. 1961 and (c) minimum wages Act. 1948 of the notification thereof or any other laws relating thereto and the rules made and order issued there under from time to time.

**16) Guiding Schedule of Rates - For details information kindly contact PWD of Chandernagore Municipal Corporation.**

17) During scrutiny, if it comes to the notice of the tender inviting authority that the credential or any other paper found incorrect /manufactured / fabricated, that bidder would not be allowed to participate in the tender and that application will be rejected without any prejudice.

18) The Commissioner, Chandernagore Municipal Corporation reserves the right to cancel the N.I.T. due to unavoidable circumstances and no claim in this respect will be entertained.

19) If there be any objection regarding prequalifying the Agency that should be lodged on line to the Commissioner i.e. Tender Inviting Authority within 2 (*two*) days from the date of publication of list of qualified agencies and beyond that time schedule no objection will be entertained by the Tender Inviting Authority/ Tender Evaluation Committee.

20) Before issuance of the **WORK ORDER**, the tender inviting authority may verify the credential and other documents of the lowest tenderer if found necessary. After verification if it is found that the documents submitted by the lowest tenderer is either manufactured or false in that case work order will not be issued in favour of the said Tenderer under any circumstances.

21) If any discrepancy arises between two similar clauses on different notification, the clause as stated in later notification will supersede former one in following sequence:

- 1) Terms and Conditions of Chandernagore Municipal Corporation.
- 2) N.I.T.
- 3) Special Terms and Conditions
- 4) Technical Bid
- 5) Financial Bid

**22) Qualification criteria:**

The tender inviting and Accepting Authority through a “Tender Evaluation Committee” will determine the eligibility of each bidder. The bidders shall have to meet all the minimum criteria regarding:

- 1) Financial Capacity
- 2) Technical Capability comprising of personnel & equipment capability
- 3) Experience / Credential

The eligibility of a bidder will be ascertained on the basis of the document(s) in support of the minimum criteria as mentioned above and the declaration executed through prescribed affidavit in non-judicial stamp paper of appropriate value duly notarized. If any document submitted by a bidder is either manufactured or false in such cases the eligibility of the bidder /tenderer will be rejected at any stage without any prejudice.

**23) Escalation of Price** on any ground and consequent cost overrun shall not be entertained under any circumstances. Rates should be quoted accordingly.

Copy forwarded for information and necessary action with a request to arrange for displaying the notice board for wide publicity.

1. Hon'ble Mayor
2. Hon'ble Deputy Mayor
3. MMIC (Health / Street Light / W.W / Education / Trade Licence / Sports / Store & Garage)
4. Chairman B-I / B-II / B-III / B-IV / B-V
5. Secretary
6. F.O.
7. E.O
8. Exe. Engineer, MED, Hooghly Div.
9. Engineer
10. A.E.
11. Sec. In-charge (PWD)
12. S.A.E – Borough-I to V
13. I.T. Deptt. (For NIT Uploading Online, Chandernagore Municipal Corporation)
14. File
15. Notice board

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**Chandernagore Municipal Corporation**



**SECTION - A INSTRUCTION  
TO BIDDERS**

**General guidance for e-Tendering:**

Instructions / Guidelines for electronic submission of the tenders have been annexed for assisting the contractors to participate in e-Tendering.

i. **Registration of Contractor:**

Any contractor willing to take part in the process of e-Tendering will have to be enrolled & registered with the Government e-Procurement System, through logging on to <https://wbtenders.gov.in> (the web portal of Chandernagore Municipal Corporation the contractor is to click on the link for e-Tendering site as given on the web portal).

ii. **Digital Signature certificate (DSC):**

Each contractor is required to obtain a Class-II or Class-III Digital Signature Certificate (DSC) for submission of tenders from the approved service provider of the National Informatics Centre (NIC) on payment of requisite amount. Details are available at the Web Site stated in Clause (i). Above DSC is given as a USB e-Token.

iii. The contractor can search & download N.I.T. & Tender Document(s) electronically from computer once he logs on to the website mentioned in Clause (i) using the Digital Signature Certificate. This is the only mode of collection of Tender Documents.

iv. **Participation in more than one work:**

A prospective bidder shall be allowed to participate in the job either in the capacity of individual or as a partner of a firm. If found to have applied severally in a single job all his applications will be rejected for that job.

v. **Submission of Tenders:**

Tenders are to be submitted through online to the website stated in Clause A.1. in two folders at a time for each work, one in Technical Proposal & the other is Financial Proposal before the prescribed date & time using the Digital Signature Certificate (DSC). The documents are to be uploaded virus scanned copy duly Digitally Signed. The documents will get encrypted (transformed into non readable formats).

**Technical Proposal:**

The Technical proposal should contain scanned copies of the following in two covers (folders).

**(a). Statutory Cover containing the following documents:**

- 1) Terms and Conditions of Chandernagore Municipal Corporation.
- 2) N.I.T.
- 3) Prequalification Application (Sec-B, Form – I) (on company's letter head).
- 4) Form-II to IV (on company's letter head)

Downloaded properly and upload digitally signed.

**The rate will be quoted in the B.O.Q.** Quoted rate will be encrypted in the B.O.Q. under Financial Bid.

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**(b). Non-statutory Cover Containing the following documents:**

- i. Professional Tax (PT) deposit receipt challan for the latest financial year, Pan Card, IT, Income Tax Return for the Assessment year Valid 15-digit GSTIN number under GST Act, 2017
- ii. Registration Certificate under Company Act. (if any).
- iii. Registered Deed of partnership Firm / Article of Association & Memorandum.
- iv. Power of Attorney (For Partnership Firm / Private Limited Company, if any).
- v. Authenticated Balance Sheet & Profit & Loss A/c. for the last 3 (three) years (year just preceding the current Financial Year will be considered as year – I)
- vi. List of Technical staffs along with structure & organization (Section – B, Form – III).
- vii. For Registered Unemployed Engineers’ Co-operative Societies and Registered Labour Co-operative Societies having Credential for completion of at least one similar nature of work under the authority of State / Central Government, statutory bodies under State / Central Government constituted under the statute of the State / State Government having a magnitude of 50% (*Fifty percent*) of the Estimated amount put to tender is to be furnished. [Ref. Sl. No. 5 & 7 of this NIT]. Scanned copy of Original Credential Certificate as stated in Sl. No. 5 of N.I.T.

N.B.: Failure of submission of any of the above mentioned documents as stated in Sl. No. A.5.(a). And Sl. No. : A.5. (b). will render the tenderer liable to be rejected for both statutory & non statutory cover.

**Financial Proposal:-**

**The rate will be quoted in the B.O.Q.** Quoted rate will be encrypted in the B.O.Q. under Financial Bid. Downloaded properly and upload digitally signed.

**Non-Statutory Document:**

**THE ABOVE STATED NON-STATUTORY/TECHNICAL DOCUMENTS SHOULD BE ARRANGED IN THE FOLLOWING MANNER**

Click the check boxes beside the necessary documents in the My Document list and then click the tab “Submit Non Statutory Documents’ to send the selected documents to Non-Statutory folder.

Next Click the tab“Click to Encrypt andupload”and then click the“Technical”Folder to upload theTechnical Documents.

Sl. No.	Category Name	Sub-Category Description	Detail(s)
A.	Certificate(s)	Certificate(s)	Valid 15-digit GSTIN Number under GST Act 2017 & PAN P Tax (Challan) (Latest FY) Latest IT Receipt Income Tax Return for Assessment years
B.	Company Detail(s)	Company Detail	Proprietorship Firm ( <i>Trade License, Running Factory License</i> ) -Structure & Org. Partnership Firm ( <i>Partnership Deed, Trade License, Running Factory License</i> ) Ltd. Company ( <i>Incorporation Certificate, Trade License, Running Factory License</i> ) Society ( <i>Society Registration Copy, Trade License, Running Factory License</i> ) Power of Attorney, Memorandum of Association and Articles of Association of the Company
C.	Credential	Credential	Similar nature of work done & completion certificate which is applicable for eligibility in this tender as per Form -IV Section -B.
D.	Financial Info		Authenticated Balance Sheet & Profit & Loss A/c for the last 3 (three) years (year just preceding the current Financial Year will be considered as year – I)
E.	Man Power	Technical Personnel	List of Technical Staffs with Qualifications & Experience.

N.B.: Failure of submission of any of the above mentioned documents as stated in Sl. No.5.(a). and Sl. No.: .5.(b). and Sl. No. : 5(c). will render the tenderer liable to be rejected for both statutory & non statutory cover.

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**SPECIAL TERMS & CONDITIONS AND SPECIFICATION OF WORKS**

The tenderer should quote his base offer as per the quantity described in the Schedule, which may be accepted by the department if found technically acceptable and economically viable.

The tenderer should furnish the name of the state where factory is situated.

It is to be noted that Finance Department Notification No. 10500-F dt. 19<sup>th</sup> Nov. 2004 of Govt. of West Bengal will be applicable for finalization of tender.

In case the new D.G.S&D rate contract comes into operation before issuance of the Acceptance Order and if the rate contract is lower than that of the tendered rate, the benefit of lower price in rate contract shall be passed on to the purchaser i.e. the payment would be made at the lower rate.

In order to ensure timely and proper supply, the tender inviting Authority's right to split tender quantities between L-1 and other bidders at a later date is reserved. It will be the discretion of Tender Inviting Authority to split the quantity based on the capacity and the capability of such bidders for which required information will be sought from the respective bidders at a later date.

**The rate will be quoted in the B.O.Q.** Quoted rate will be encrypted in the B.O.Q. under Financial Bid. Downloaded properly and Upload digitally signed.

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**Tender Evaluation Committee (TEC)**

Evaluation Committee constituted by the Competent Authority of Chandernagore Municipal Corporation will function as Evaluation Committee for selection of Technically Qualified Contractors.

**Opening & evaluation of tender:**

If any contractor is exempted from payment of EMD, copy of relevant Government Order needs to be furnished.

**Opening of Technical Proposal:**

Technical proposals will be opened by the Concerned Tender Inviting Authority or his authorized representative electronically from the website using their Digital Signature Certificate (DSC).

Intending Tenderers may remain present if they so desire.

Cover (folder) for Statutory Documents (Ref. Sl. No. A.5.(a).) will be opened first and if found in order, cover (folder) for Non- Statutory Documents (Ref. Sl. No. A. 5. (b). Will be opened. If there is any deficiency in the Statutory Documents the tender will summarily be rejected.

Decrypted (transformed into readable formats) documents of the non-statutory cover will be downloaded & handed over to the Tender Evaluation Committee.

Summary list of technically qualified tenderers will be uploaded online.

Pursuant to scrutiny & decision of the Board of Councilors' the summary list of eligible tenderers & the serial number of work for which their proposal will be considered will be uploaded in the web portals.

During evaluation the committee may summon of the tenderers & seek clarification / information or additional documents or original hard copy of any of the documents already submitted & if these are not produced within the stipulated time frame, their proposals will be liable for rejection.

**1. Financial Proposal**

The financial proposal should contain the following documents in one cover (folder) i.e. Bill of Quantities (BOQ). The contractor is to quote the rate (Presenting Above / below / At per) online through computer in the space marked for quoting rate in the BOQ.

Only downloaded copies of the above documents are to be uploaded virus scanned & Digitally Signed by the contractor.

Financial capacity of a bidder will be judged on the basis of information furnished in Section - B.

**Penalty for suppression/ distortion of facts:**

If any tenderer fails to produce the original hard copies of the documents like Completion Certificates and any other documents on demand of the Tender Inviting Authority within a specified time frame or if any deviation is detected in the hard copies from the uploaded soft copies, it may be treated as submission of false documents by the tenderer and action may be referred to the appropriate authority for prosecution as per relevant IT Act.

**Rejection of Bid:**

Employer reserves the right to accept or reject any Bid and to cancel the Bidding processes and reject all Bids at any time prior to the award of Contract without thereby incurring any liability to the affected Bidder or Bidders or any obligation to inform the affected Bidder or Bidders of the ground for Employer's action.

**Award of Contract**

The Bidder who's Bid has been accepted will be notified by the Tender Inviting & Accepting Authority through acceptance Letter / Letter of Acceptance.

The notification of award will constitute the formation of the Contract.

Terms and conditions of Chandernagore Municipal Corporation will be incorporated all agreements between the Tender Accepting Authority and the successful bidder. All the tender documents including N.I.T. & B.O.Q. will be the part of the contract documents. After receipt of Letter of Acceptance, the successful bidder shall have to submit requisite copies of contract documents downloading from the website stated in Sl. No. 1 of N.I.T. along with requisite cost through Demand Draft / Pay Order issued from any nationalized bank in favour of the Chandernagore Municipal Corporation payable at Chandernagore within time limit to be set in the letter of acceptance.

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**SECTION - B****FORM - I****PRE-QUALIFICATION APPLICATION**

To  
 The Commissioner,  
 Chandernagore Municipal Corporation,  
 Barabazar, Marrie Park, Chandernagore,  
 Hooghly - 712136.

Ref. : Tender for \_\_\_\_\_  
 (Name of work) \_\_\_\_\_  
 \_\_\_\_\_

**e-N.I.T.No. :** ..... **Dated:** .....

Dear Sir,  
 Having examined the Statutory, Non-statutory & N.I.T. documents, I /we hereby submit all the necessary information and relevant documents for evaluation.

The application is made by me / us on behalf of \_\_\_\_\_ in the capacity  
 \_\_\_\_\_ duly authorized to submit the order.

The necessary evidence admissible by law in respect of authority assigned to us on behalf of the group of firms for Application and for completion of the contract documents is attached herewith.

We are interested in bidding for the work(s) given in Enclosure to this letter.

We understand that:

- 1) Tender Inviting & Accepting Authority can amend the scope & value of the contract bid under this project.
- 2) Tender Inviting & Accepting Authority reserve the right to reject any application without assigning any reason.

**Enclosure(s) : e-Filing -**

- 1) Statutory Documents.
- 2) Non Statutory Documents.

**Date:**

**Seal and Signature of the Tenderer**

**Chandernagore Municipal Corporation**

**SECTION – B**  
**Form-II**

**[To be furnished on Company's Letter Head]**

- 1) I, the under-signed do certify that all the statements made in the attached documents are true and correct. In case of any information submitted proved to be false or concealed, the application may be rejected and no objection/ claim will be raised by the under-signed.
- 2) The under-signed also hereby certifies that neither our firm M/S \_\_\_\_\_  
\_\_\_\_\_ nor any of constituent partner had been debarred to participate in any tender by any Govt. Organization / Undertaking during the last 5 (*five*) years prior to the date of this N.I.T.
- 3) The under-signed would authorize and request any Bank, person, Firm or Corporation to furnish pertinent information as deemed necessary and/or as requested by the Department to verify this statement.
- 4) The under-signed understands that further qualifying information may be requested and agrees to furnish any such information at the request of the Department.
- 5) Certified that I have applied in the tender in the capacity of individual/ as a partner of a firm and I have not applied severally for the same job.

We hereby declare that we agree to the terms and condition laid down in the NIT document, Terms and Conditions of Chandernagore Municipal Corporation as published in the NIT no: .....**Dated:** .....

This agreement over rides any remarks/observation/ submission made anywhere else in our submitted bid.

\_\_\_\_\_  
Signed by an authorized officer of the firm

\_\_\_\_\_  
Title of the officer

\_\_\_\_\_  
Name of the Firm with Seal

Date: \_\_\_\_\_

**Seal and Signature of the Tenderer**

**Chandernagore Municipal Corporation**

SECTION – B

FORM – III

STRUCTURE AND ORGANISATION

1) Name of Applicant : \_\_\_\_\_

2) Office Address : \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Telephone No. : \_\_\_\_\_

Fax No. : \_\_\_\_\_

3) Name and Address of Bankers : \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

4) Attach an organization chart showing the structure of the company with names of Key personnel and technical staff with Bio-data : \_\_\_\_\_

showing the structure of the company with names of Key personnel and technical staff with Bio-data

Note: Application covers Proprietary Firm, Partnership, Limited Company or Corporation

\_\_\_\_\_  
Signature of applicant including title and capacity in which application is made

Seal and Signature of the Tenderer

Chandernagore Municipal Corporation

**SECTION - B****FORM - IV****Experience Profile**

Name of the Firm : \_\_\_\_\_

List of projects completed that are similar in nature to the works having more than 50% (*fifty percent*) of the project cost executed during the last 3 (*three*) years.

Name of Employer	Name, Location & nature of work	Name of Consulting Engineer responsible for supervision	Contract price in Indian Rs.	Percentage of Participation of company	Original Date of start of work	Original Date of completion of work	Actual Date of starting The work	Actual Date of completion of work	Reasons for delay in completion (if any)

**Note:**

- 1) Certificate from the Employers to be attached
- 2) Non-disclosure of any information in the Schedule will result in disqualification of the firm

\_\_\_\_\_  
Signature of applicant including title and capacity in which application is made

Seal and Signature of the Tenderer

Chandernagore Municipal Corporation